



ABATE of Wisconsin

Duties and Responsibilities of a Share The Road Instructor - January 2017

STR Instructor (STRI) - Reports to the Share The Road District Coordinator (STR DC).

The STRI is “the face” of ABATE of Wisconsin to fellow roadway users and will best describe how to be aware of motorcyclists and what & why motorcyclists do while “sharing the road” with them.

The STRI will primarily be addressing young adults preparing and studying to receive their Driver’s License. Our audience will be from all ages, backgrounds and frames of reference from within our communities.

The STRI should;

- Be able to or have the ability to become comfortable speaking in front of and presenting to various size classes of students, professional drivers, members of the community, etc.
- Be able or have the ability to become comfortable connecting and using computers, laptops, tablets, scanners, smartphones, LED projectors, etc.
- Be able or have the ability to become comfortable using computer software (i.e. – PowerPoint, Excel, Word, pdf files), connecting to the internet using Wi-Fi/Bluetooth technology.

This is in addition to traditional teaching aids – chalkboards, handouts, discussion, etc.

The STRI is a current ABATE member who has been a member for at least 1 year.

Duties and Responsibilities of a STRI

1. Inform the STR DC of any classes you have scheduled.
2. Contact the Drivers Education School (DES) in advance to confirm each class.
 - a. Reschedule a class if you cannot make it or contact the STR DC.
3. Represent Share The Road and ABATE in a professional manner.
 - a. Dress appropriately, no offensive, vulgar clothing or patches.
 - b. Use appropriate language. Never use offensive, insulting or degrading language.
 - c. Adhere to ABATE of WI guidelines for conduct.
4. Arrive at least fifteen minutes early to set up.
5. Follow the curriculum. Do not deviate from the content.
6. Send the completed class room reporting form to the STR DC within 5 days of the class.
7. Instruct at least one class per year and attend a STR training session.
8. Promotes new STRI.
9. Attend meetings as required.
10. Personal expenses (mileage, supplies, postage, etc.) will be reimbursed following the financial guidelines set by the Board of Directors or as directed by the Board.
 - a. Be sure to discuss these types of expenses prior to the occurrence with the STRI DC or STR Program Director to ensure that they are reimbursable.

Process To Become A STRI

1. Observe a STRI or STR DC teach (at least) one STR Class.
2. Co-teach (at least) one STR Class with a STRI or STR DC who is approved to certify new STRI.

3. Prepare, set-up and teach by yourself (at least) one STR Class with the same STRI or STR DC as noted in #2 above. Complete the STR Class Report and deliver to your STR DC.
4. Once these 3 easy steps are completed, and the STRI or STR DC, who is approved to certify the new STRI, agrees you are ready to teach STR Program, they will send the STRI Certification Form to the STR Program Director.

There are several supporting STR Program documents, forms & handouts available (in hard copy and electronically) from the STR Director & STR DC. Here is a listing of the essentials;

1. Share The Road DVD (2014)
2. STR PowerPoint (on CD and available electronically)
3. Class Reporting Form
4. DES Instructor Evaluation Form
5. STRI Duties
6. STR DC Duties
7. Instructor Guidelines
8. Motorcycle Quiz / Answers
9. "What is Share The Road?"
10. DES Instructor Class (without a STRI) DVD Request Form
11. Fuel Reimbursement Form

If there is a document, form or handout you would like that is not listed please contact your STR DC or STR Director.

STR Logo apparel is available during select times through the year. Contact your STR DC or the STR Program Director for availability.

Motorcycle Awareness and Education publications, handouts, stickers, etc. are also available from the State of Wisconsin. These publications can be order directly at –

<http://wisconsindot.gov/Pages/global-footer/formdocs/default.aspx>

Select either of these forms and fill out your request.

[DT48 Motorcycle Safety Materials Request](#) or

[DT1265 Transportation Safety Materials Request](#)

Your request is provided at no charge and can be mailed to your home. Availability is not guaranteed.

Some of the more popular requests are;

HS503 Share the Road (brochure 4/2012)

HS505 Motorcycle Law (reference sheet 6/2007)

HS513 Cycles Have Equal Rights (bumper sticker 3/2013)

HS522 Vision Test (brochure 3/2013).

If you are interested in becoming a Share the Road Instructor or involved with the Share the Road Program in your area, or would like more information, call the Share the Road Director listed on the back page of the newsletter.